



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101

DAVID E. JANSSEN  
Chief Administrative Officer

June 22, 2001

To: Supervisor Michael D. Antonovich, Mayor  
Supervisor Gloria Molina  
Supervisor Yvonne Brathwaite Burke  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
From: *David E. Janssen*  
David E. Janssen  
Chief Administrative Officer  
*J. Tyler McCauley*  
J. Tyler McCauley  
Auditor-Controller

*Hammond*

Board of Supervisors  
GLORIA MOLINA  
First District  
YVONNE BRATHWAITE BURKE  
Second District  
ZEV YAROSLAVSKY  
Third District  
DON KNABE  
Fourth District  
MICHAEL D. ANTONOVICH  
Fifth District

**STATUS REPORT ON ACTIONS 2, 4, AND 5 - ITEM NO. 28, AGENDA OF MARCH 27, 2001 - COLLECTION SERVICES**

At the March 27, 2001 Board meeting, Supervisor Burke instructed our offices to make a determination as to whether or not the costs of GC Services Limited Partnership (GC Services) are reimbursable under Penal Code Section 1463.007 (Code), which authorizes the recovery of program operating costs from revenues collected prior to distribution to the appropriate governmental agencies, and report back to the Board within 60 days.

On May 24, 2001, our offices issued a status report to your Board and requested an additional 30 days to obtain further information from GC Services before making a determination.

GC Services has provided documentation that indicates they are in compliance with the procedural requirements of the Code and are able to satisfy the reporting requirements established by the State Controller. We are working with GC Services and the Superior Court to ensure that program costs are recovered and collections are processed in accordance with the Code. To ensure ongoing compliance, the current contract will be amended to include these requirements. We plan to begin recovering program operating costs from all affected governmental agencies within the next two months.

Supervisor Burke also instructed the Chief Administrative Office (CAO), prior to the release of the Request for Proposals (RFP), to provide an analysis of the feasibility of utilizing County employees to collect on behalf of the Courts. The CAO has discussed this motion

Each Supervisor  
June 22, 2001  
Page 2

with Supervisor Burke's office and both agreed that the feasibility study, which includes a cost benefit analysis, would be more beneficial after the RFP is released.

Lastly, Supervisor Burke requested the Executive Officer/Clerk of the Superior Court, with assistance from the CAO, to begin working on the new RFP and to include areas of evaluation for automation and commission rates to ensure the best collection rate for the County. Representatives from the Superior Court, CAO, Auditor-Controller's office, County Counsel, and the Treasurer and Tax Collector have formed a RFP Steering Committee and will begin drafting the new RFP. We anticipate completing the RFP process and making a recommendation to your Board in February 2002.

If you have any questions, please call either of us or your staff may contact John Naimo of the Auditor-Controller's office at (213) 974-8321 or Angela Schiller of this office at (213) 893-2478.

DEJ:SRB  
WW:AS:ljp

c: Executive Officer, Board of Supervisors  
County Counsel  
Superior Court  
Treasurer and Tax Collector

GC0620011.bm